

To: All Members of the Council

Fiona Cameron, Democratic Services Manager
& Deputy Monitoring Officer

Policy and Governance

E-mail: fiona.cameron@waverley.gov.uk

Direct line: 01483 523226

Calls may be recorded for training or monitoring

Date: 5 July 2019

Dear Councillor

COUNCIL MEETING - TUESDAY, 16 JULY 2019

A MEETING of the WAVERLEY BOROUGH COUNCIL will be held in the COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS, GODALMING on **TUESDAY, 16 JULY 2019** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351.

The meeting will be webcast and can be viewed by visiting
www.waverley.gov.uk/committees

AGENDA

1. MINUTES (Pages 5 - 8)

To confirm the Minutes of the Council meeting held on 21 May 2019 (herewith).

2. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 9 July 2019.

6. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 9 July 2019.

7. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 4 July 2019.

8. MINUTES OF THE EXECUTIVE

To receive the Minutes of the Executive meeting held on 9 July 2019 (**TO FOLLOW**), and to consider the recommendations set out within Part I.

9. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE (Pages 9 - 12)

To receive the Minutes of the Licensing & Regulatory Committee meeting held on 17 June 2019 (attached – coloured bright green).

There are no matters in PART I for Council decision.

Members of the Council wishing to speak on any Part II matters of report must give notice to the Democratic Services Team by midday on Tuesday 16 July 2019.

10. MINUTES OF THE STANDARDS COMMITTEE (Pages 13 - 20)

To receive the Minutes of the Standards Committee meeting held on 1 July 2019 (attached – coloured cream), and to consider the recommendations set out within.

There are four PART I recommendations to Council:

STD 7/19 Constitution and Scheme of Delegation – Proposed Amendments

The Committee considered four proposed amendments to the Constitution and Scheme of Delegation, to:

- clarify the definition of the Principal Opposition Group within the Council.
- reinstate the opportunity for members of the public to ask informal questions before meetings of the Executive.
- amend the remits of the Environment and Community Wellbeing Overview and Scrutiny Committees, to align the committee remits more closely with Head of Service responsibilities.
- clarify the planning call-in arrangements within the Scheme of Delegation to the Head of Planning and Economic Development, in response to a report by the Local Government and Social Care Ombudsman.

The Committee RECOMMENDS to Council that amendments to the Constitution and Scheme of Delegation are approved to effect the following:

1. **Definition of the Principal Opposition Group, as set out on Annexe 1 to these Minutes;**
2. **Reinstatement of informal questions before meetings of the Executive, as set out on Annexe 1 to these Minutes;**
3. **Amendments to the remits of Environment and Community Wellbeing Overview and Scrutiny Committees as set out in Article 6 of the Constitution, to:**
 - move Licensing from Community Wellbeing Overview and Scrutiny Committee to Environment Overview and Scrutiny Committee; and
 - move Parks, Countryside and Open Spaces from Environment Overview and Scrutiny Committee to Community Wellbeing Overview and Scrutiny Committee.
4. **Clarification of councillor call-in arrangements within the Scheme of Delegation to the Head of Planning and Economic Development (as shown in *italics and underlined* below):**

“(g) planning applications which, by the expiry of the 21 day consultation period, have received 5 or more letters of objection or 5 or more letters of support (but not a combination of both and not from the same individual or the same household) shall only be determined under delegated powers following written confirmation from the relevant ward member(s) to the Head of Planning and Economic Development (or their nominee) that they do not wish the matter to be determined by the relevant Planning Committee.”

There are no Part II matters of report.

11. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).